

INSTRUCTIONS FOR COMPLETING TAX RETURN

1. GROSS RENTAL RECEIPTS; Enter the total dollar amount of short term rentals (six months or less).
2. EXEMPT RENTAL RECEIPTS; Enter the dollar amount of any rentals covered by State and/or Federal Certificates of Exemption.
3. TAXABLE RENTAL RECEIPTS; Enter the dollar amount of taxable rental receipts (line 1 minus line 2).
4. TOTAL TAX: TOTAL TAX; Enter the total Tourist Development Tax Collected - Prior to December 31, 2015, the tax rate is 5%; after December 31, 2015, the tax rate is 6%.
5. PENALTY; After the 20th day following the reporting period, enter 10% of the amount on line 4, but in no case shall the penalty be less than \$50.00.
6. INTEREST; After the 20th day following the reporting period, contact (727) 464-5007 for the current interest rate.
7. TOTAL AMOUNT DUE; Enter the amount from line 4. If late, add lines 4, 5, and 6 together, then enter the total on line 7.

**PINELLAS COUNTY TOURIST DEVELOPMENT TAX RETURN
YOUR COPY**

REPORTING PERIOD

Delq. After

TD TAX NO.

PHYSICAL LOCATION

MAKE CHECK PAYABLE TO:
CHARLES W. THOMAS, CFC
PINELLAS COUNTY TAX COLLECTOR
P.O. BOX 6440
CLEARWATER, FL 33758-6440

1. Gross Rental Receipts:	
2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax 6%:	
5. Plus Penalty:	
6. Plus Interest:	
7. Total Amount Due:	

TELEPHONE NO.

MAILING ADDRESS

YOUR COPY

Your account will be delinquent if you fail to file and pay on or before the 20th day of each month following collection. If your account is delinquent, penalty and interest may be imposed as described above. Tax returns MUST be filed monthly, unless you are authorized to file less frequently, even when there is no rental activity. Notice: If your account is habitually delinquent, which is defined as more than two late filings in a 12 month period, our Enforcement action to collect the amount due may include, without delay or additional notice, placing a lien on the property of your business and/or freezing your bank account(s) pursuant to Florida Statutes, Sections: 212.03(5), 212.04(7), 212.14(1), 212.15(4) and 213.731.

THIS RETURN IS SUBJECT TO AUDIT BY THE PINELLAS COUNTY TAX COLLECTOR.

**PINELLAS COUNTY TOURIST DEVELOPMENT TAX RETURN
DETACH AND RETURN THIS PART**

REPORTING PERIOD

Delq. After

TD TAX NO.

PHYSICAL LOCATION

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2. Exempt Rental Receipts:	
3. Taxable Rental Receipts:	
4. Total Tax 6%:	
5. Plus Penalty:	
6. Plus Interest:	
7. Total Amount Due:	

TELEPHONE NO.

MAILING ADDRESS

SIGNATURE _____