

Charles W. Thomas

pinellas county tax collector

Acronyms, Terms & Definitions

FRVIS – Florida Real-Time Vehicle Information System (Tag & Titles)

DHSMV, HSMV, or DMV – Dept. of Highway Safety and Motor Vehicles (Tag & Titles)

DMS – Division of Motorist Services

DHSMV (DMV) Procedure Manuals:

TL = Titles

RS = Registrations

VSTL = Vessel Titles

VSRS = Vessel Registrations

TA = Technical Advisory

UDS – Unified Document System (Tax Collector In-house Forms): For Tag & Title.

POA- Power of Attorney

ELT- Electronic Lien Title

HIN- Hull Identification Number

MSO/MCO: Manufacturer's Statement of Origin or Manufacturer's Certificate of Origin. This is initial ownership documentation on a new motor vehicle.

TRANSFEROR: Seller

TRANSFeree: Buyer

OMISSION: Any part of a required statement that has been left out.

PENALTY FEE: A fee charged when proof of ownership is not transferred within a specified time frame. (30 Days for titles)

DEALER DEPARTMENT HOURS & LOCATIONS

We have four Tax Collector locations serving dealers as well as the general public in Pinellas County. **All work must be placed in the drop box for processing.** The dealer department hours are 8 a.m. to 5 p.m., Monday through Friday. You may pick up your title work during these hours. For questions, call 727-464-7777.

Processing Support

29399 U.S. Highway 19 North, Suite 200 (2nd floor)
 Clearwater, FL 33761

Gulf to Bay

1663 Gulf to Bay Boulevard
 Clearwater, FL 33755

Mid County

13025 Starkey Road
 Largo, FL 33773

South County

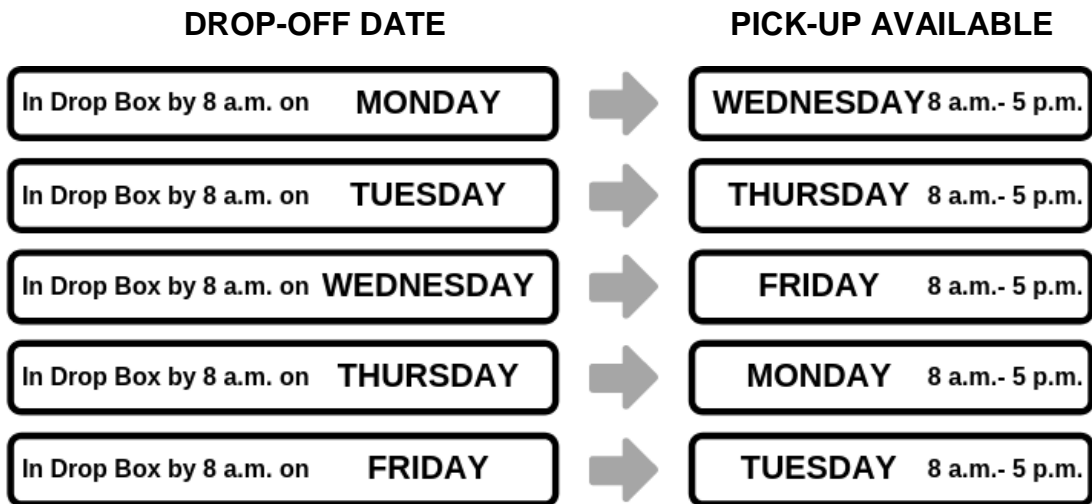
1800 66th Street North St.
 Petersburg, FL 33710

DEALER SERVICES

We value our partnership with our dealers and enjoy assisting you with your business.

DEALER DROP-OFF SERVICE

Regular dealer drop-off work is limited to 10 pieces of work per check (or bag). All dealer work will be available for pick-up based on when the work is dropped off.



For example, dealer work dropped off after 8.a.m on Thursday will follow the Friday drop-off schedule and will be available for pick-up the following Tuesday during regular business hours. Please note that office closures, such as federal holidays, will extend the pick-up date. For example, a one-day office closure will extend the pick-up date by one day, while a two-day office closure will extend the pick-up date by two days. We understand that there will be times when an expedited transaction will be necessary. Under these circumstances, please see the management team and they will be happy to work with you to make sure your transaction is processed as quickly as possible.

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Commonly Used Forms

HSMV 82040: APPLICATION FOR CERTIFICATE OF TITLE WITH/WITHOUT REGISTRATION

HSMV 82041: APPLICATION (RECEIPT generated by Tax Collector) FOR VEHICLE / VESSEL CERTIFICATE OF TITLE AND/OR REGISTRATION

HSMV 82050: BILL OF SALE / NOTICE OF SALE

HSMV 82053: POWER OF ATTORNEY

HSMV 82091: REASSIGNMENT SUPPLEMENT TO A CERTIFICATE OF TITLE

HSMV 82101: APPLICATION FOR DUPLICATE TITLE CERTIFICATE

HSMV 82139: NOTICE OF LIEN

HSMV 82260: LIEN SATISFACTION

HSMV 87015: APPLICATION FOR REPLACEMENT DECAL AND CHANGE OF CLASSIFICATION

HSMV 87244: APPLICATION TO REGISTER NON-TITLED VESSELS

TAX COLLECTOR FORMS

UDS300: VESSEL BILL OF SALE

UDS305: GENERAL / ALL PURPOSE AFFIDAVIT

UDS310: DROP BOX LABELS

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DMV Vessel Procedures

One of the best ways to ensure accurate work is to familiarize you with the DMV Procedure Manual. You can access the DMV procedure manual directly from the State's website:

<http://www3.flhsmv.gov/dmv/Proc/>

This is the resource we use to answer questions and verify information. When you become familiar with the manual, you will save time and improve the quality of your work.

Here are some of the most common Procedures used for Vessel Transactions:

TL10- This covers *original* title transactions. This includes MCO/MSO's and any out of state title that is becoming a Florida title *for the first time*.

TL11- This covers transfer title transactions. These would be Florida title transfers. It's *already* a Florida title and is being transferred to another individual and is *remaining* a Florida title.

VSTL14- This procedure has to do with vessel lien satisfactions and alternate methods of removing liens.

VSTL23- This procedure deals with repossessions of vessels for non-fulfillment of contractual obligations.

VSTL35- This procedure contains miscellaneous vessel information including contact information for out of state vessels.

VSRS02- This is where you would find information on Dealer registrations for vessels.

VSRS08- If you work with documented vessels the information can be found in this procedure.